

**Creekside Christian Church**  
**Job Description**  
**Student Ministry Coordinator**

**I. Position Identification**

- Title: Student Ministry Coordinator
- Department: Student Ministries
- Classification: 20-40 hours, hourly

**II. Position Summary**

To assist in fulfilling the purpose and vision of Creekside's Student Ministries by facilitating ministry environments and discipling students.

**III. Responsibilities**

- Build relationships with students through contact work and discipling.
- Oversee, coordinate and empower leaders and student teams as necessary.
- Be a key team member for special events, mission trips, camps and programs.
- Be involved in weekly preparation for Sunday or midweek environments which may include room set-up, gathering and set-up of recreation supplies, teaching, etc.
- Miscellaneous administrative and communication tasks as requested.

**IV. Functions**

Reporting Relationship: Student Ministries Pastor  
Supervises: Volunteers

**V. Minimum Job Requirements**

**Education**

- High School Degree Minimum, Bachelor's Degree Preferred

**Experience**

- Volunteer or vocational student-ministry experience
- Leadership or teaching skills

**Management/Supervisory Experience**

- Leading peers or small group of leaders

**Skills**

- Public speaking and teaching communication skills
- Strong interpersonal skills with a positive, proactive attitude
- Ability to plan and organize programs, events and work effectively with a team
- Disciple students

**VI. Salary Range: \$18-\$20/hour**